

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES February 26, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting on Feb 26, 2019 at 10 a m , in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah
Appropriate legal notice of this meeting was given

Present on the dais were Commissioner Randy B Elliott, Chair, Commissioner Lorene Miner Kamalu, Vice-Chair, Commissioner Bob J Stevenson, Curtis Koch, Davis County Clerk/Auditor, and Neal Geddes, Chief Civil Deputy County Attorney

All documents from this meeting are on file in the Davis County Clerk/Auditor’s Office

OPENING

The meeting convened at 10 a m and Commissioner Lorene Miner Kamalu led the Pledge of Allegiance

Recognitions,
Presentations &
Informational
Items

February Employee Service Awards

Those in the audience who recently celebrated a 5, 10, 15, or 20th anniversary as a Davis County employee were invited to come forward, shake Commissioner Elliott's hand, and receive a letter and coin in appreciation for their service The following came forward Janet Hansen, Commission Office, 15 years, Brian McKenzie, Clerk/Auditor's Office, 15 years, Richard Larsen, Attorney's Office, 15 years, Halaina Carter, Corrections Office, 20 years, Dianne Salt, Assessor's Office, 15 years, Douglas Christenson, Corrections Office, 20 years, Brian Gurr, Corrections Office, 15 years, and David Jones, Assessor's Office, 10 years

Notice of cancelation of March 5, 2019 Meeting of the Board of Davis County Commissioners

All three Commissioners and the Clerk/Auditor will be in Washington D C for the National Association of Counties conference next week

PUBLIC
COMMENTS

The public was invited to make comments to the Commission

Travis Campbell

Travis Campbell, a representative from Congressman Rob Bishop’s office, wanted to give an update on the issues Congressman Bishop is addressing Although no longer the chair, Congressman Bishop is still a member on the Natural Resource Committee He is also a senior member on the House's Armed Services Committee where he serves on two subcommittees, the Readiness and the Strategic Forces subcommittees, which support Hill Air Force Base’s (HAFB) mission and objectives Congressman Bishop has been asked by the Secretary of the Air Force, Heather Wilson, to educate the new House representatives on the importance of the nuclear triad He is also a strong supporter of the F-35 program, and hopefully, all the aircraft will be stationed at HAFB by the end of the year With the recent creation of the new military branch for national space security which for now is under the Air Force, Congressman Bishop will work to demonstrate the integral role HAFB will have in this branch's mission In regards to serving on the Natural Resource Committee, a recent legislative package was passed which impacts Utah in the following ways re-designating the Golden Spike National Historic Site to be the Golden Spike National Historic Park, transferring about 500 acres of disposable Bureau of Land Management (BLM) land back to the state of Utah through School and Institutional Trust Lands Administration (SITLA), and reauthorizing the Land and Water Conservation Fund to safeguard natural resources Congressman Bishop is also working to restore the Parks and Public Land Act, provide land managers with resources and tools to fight and prevent wildfires, and reducing the regulations and restrictions on accessing public lands Travis' goal is to give updates to the Commission at least once a month

Rhonda Perkes

Rhonda Perkes, a representative from Congressman Chris Stewart’s office, said Congressman Stewart’s 11

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city town hall tour last week was very successful Overall, it was a wonderful opportunity to hear from a wide range of people from different areas of the state Rhonda thanked the Commission for their support in this Congressman Stewart is back in D C this week before attending a short Intel conference that Rhonda will report on later

Dave Adams

Dave Adams, a Kaysville City Councilman, wanted to share some thoughts about water fluoridation With the recent events in Sandy, he feels it is time to revisit this issue There are many arguments for and against fluoridation, but the long-term effect of synthetic water fluoridation on the public water supply and its users needs to be considered as well More research has been conducted on the impact of heavy metals and synthetic fluoride on pipes and the human body With all this in mind, Dave encouraged the Commissioners to consider bringing this issue to the voters again and to consider all sides equally The Commission asked Brian Hatch, Davis County Health Department Director, to put together a short presentation on fluoride for the next Council of Governments (COG) meeting to bring all the cities up to date on the issue

Commissioner Stevenson moved to open the Public Hearing Commissioner Kamalu seconded the motion All voted Aye

PUBLIC
HEARING

Public Hearing for the consideration of approval by resolution to change existing salaries of the Davis County Clerk/Auditor and Davis County Attorney – Presented by Jana Bake, Davis County Human Resources Deputy Director

Jana explained each year as part of the budget process, the elected officials’ salaries are reviewed During this past year’s budget process, it was determined the County Attorney’s and the County Clerk/Auditor’s salaries needed to be adjusted They reached the decision by comparing the current wage to similar positions, looking at the workload, and job complexity Additionally, the Clerk/Auditor position is two elected official positions combined, and the salary has not been adjusted since the two positions merged See Attachment B

Commissioner Elliott invited public comments

No public comments were made

Commissioner Stevenson moved to close the Public Hearing Commissioner Kamalu seconded the motion All voted Aye

Resolution
#2019-107 to
change existing
salaries of the
Davis County
Clerk/Auditor
and Davis
County
Attorney

Resolution #2019-107 to change existing salaries of the Davis County Clerk/Auditor and Davis County Attorney – Presented by Curtis Koch, Davis County Clerk/Auditor, in place of Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor

This item is a resolution, not a budget opening During last year’s budget process, non-departmental funds were set aside for the potential salary increases The previous Commissioners decided it would be best to let the new Commission take action on this decision which is why it is being brought forward now The resulting fund adjustments were then read See Attachment C

Motion to Approve Agenda Item as presented Com Kamalu
Seconded Com Stevenson
All voted Aye

BUSINESS/
ACTION

Termination
#2017 205-A of
contract with

Termination #2017-205-A of contract with Integrated Voting Solutions — Presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor

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Integrated
Voting Solutions

This termination letter is with Integrated Voting Solutions who prints, prepares, and mails the County's by-mail ballots. The original contract expires at the end of 2019 which means the request for proposals (RFP) would take place during a presidential election year. Due to the potential ill-timing, the County will exercise its right to terminate without cause as outlined in the original contract. [The termination takes place 30 days after today's action. The contract amount is neither payable nor receivable.]

Motion to Approve Agenda Item as presented Com Kamalu
Seconded Com Stevenson
All voted Aye

Agreement
#2019-108 with
Academy West,
Inc. for space
rental for
Regional
Women
Gymnastics
Meet in 2020

Agreement #2019-108 with Academy West, Inc. for space rental for Regional Women Gymnastics Meet in 2020 — Presented by Mike Moake, Davis County Legacy Events Center Marketing

The next two contracts are for Academy West Inc. to host a women's gymnastics competition at the Legacy Events Center in conjunction with USA Gymnastics. These meets are Olympic qualifying competitions. As of right now, Academy West is considering making the Legacy Events Center their permanent home. The contract period is 01/22/2020 to 01/25/2020. The receivable amount is \$4,280.

Agreement
#2019-109 with
Academy West,
Inc. for space
rental for
Regional
Women
Gymnastics
Meet in 2021

Agreement #2019-109 with Academy West, Inc. for space rental for Regional Women Gymnastics Meet in 2021 — Presented by Mike Moake, Davis County Legacy Events Center Marketing

The contract period is 01/27/2021 to 01/30/2021. The receivable amount is \$4,280.

Motion to Approve Agenda Items as presented Com Stevenson
Seconded Com Kamalu
All voted Aye

Summary List
#2019-110 of 23
low-dollar, low
risk agreements
for Legacy
Events Center
space rentals

Summary List #2019-110 of 23 low-dollar, low-risk agreements for Legacy Events Center space rentals — Presented by Dave Hansen, Davis County Legacy Events Center Director

This summary list consists of RV rentals, building rentals for practice, martial arts, etc. There are three different dog shows which are multi-day events that draw many people from outside of Utah. All these small events are advertised using the County's Facebook page. The contract period is 01/24/2019 to 07/14/2019. The receivable amount is \$8,124.

Motion to Approve Agenda Item as presented Com Kamalu
Seconded Com Stevenson
All voted Aye

Agreement
#2019-111 with
Secure Instant
Payments, LLC
for billing
services

Agreement #2019-111 with Secure Instant Payments, LLC for billing services — Presented by Jennifer Nicholas, Davis County Justice Court

The processing agreement approved last week was not correct [see Agreement #2019-97] which will be rescinded and replaced with this contract. The County made some changes which included the separation of the billing and payment processing agreements. The contract period is 02/19/2019 to 02/18/2024. The payable amount is to process credit cards at 2.5% or \$2.50 minimum, to be paid by the user.

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Agreement #2019-111 A with Secure Instant Payments, LLC for payment processing

Agreement #2019-111-A with Secure Instant Payments, LLC for payment processing — Presented by Jennifer Nicholas, Davis County Justice Court

The contract period is 02/19/2019 to 02/18/2024 The payable amount is to process credit cards at 2.5% or \$2.50 minimum

Motion to Approve Agenda Items as presented Com Kamalu
Seconded Com Stevenson
All voted Aye

Amendment #2016-352-A to an interlocal cooperation agreement with Board of Education of Davis School District for closed caption security camera access to Davis County Government

Amendment #2016-352-A to an interlocal cooperation agreement with Board of Education of Davis School District for closed caption security camera access to Davis County Government — Presented by Chief Deputy Andrew Oblad, Davis County Chief Deputy Sheriff, in place of Chief Deputy Susan Poulsen, Davis County Chief Deputy Sheriff

In the Sheriff's Office, a monitoring center for various live, closed-captioned security feeds for the schools in the Davis County School District, will be installed. Since the feeds will be coming from schools, additional rules were added. The Sheriff's Office will monitor the schools' security feeds to better assist in emergencies. It was originally approved in 2016 and has taken time to get the system up and running. The contract period begins 10/04/2016. [The contract amount is neither payable nor receivable.]

Motion to Approve Agenda Item as presented Com Stevenson
Seconded Com Kamalu
All voted Aye

Amendment #2019-26-A to rescind and replace the agreement with USU Extension Services for additional budget item and inclusion of County in-kind contributions

Amendment #2019-26-A to rescind and replace the agreement with Utah State University (USU) Extension Services for an additional budget item and the inclusion of County in-kind contributions to 2019 funding to provide cooperative extension services in Davis County — Presented by Curtis Koch, Davis County Clerk/Auditor

The original contract did not include the in-kind contributions. This amendment rescinds the previous contract and replaces it with this one. The new contract includes the in-kind contributions as well as \$200 to be used to rent a facility for the horse show since the Legacy Events Center could not accommodate the show due to scheduling conflicts. The contract period is 01/01/2019 to 12/31/2019. The payable amount is \$234,450, with an in-kind amount of \$14,025.

Motion to Approve Agenda Item as presented Com Stevenson
Seconded Com Kamalu
All voted Aye

Request Approval #2019-112 of Ethics and Fraud Hotline Policy Section #1100

Request Approval #2019-112 of Ethics and Fraud Hotline Policy Section #1100 — Presented by Curtis Koch, Davis County Clerk/Auditor

In Nov. 2018, the County created the ethics and fraud hotline. The hotline allows the public and employees to report unethical and/or fraudulent issues anonymously, and this policy outlines how the hotline is used and how it provides anonymity. The policy takes effect on 02/26/2019. [The contract amount is neither payable nor receivable.]

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Motion to Approve Agenda Item as presented Com Kamalu
Seconded Com Stevenson
All voted Aye

Commissioner Kamalu moved to recess to Board of Equalization Commissioner Stevenson seconded the motion All voted Aye

BOARD OF
EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows

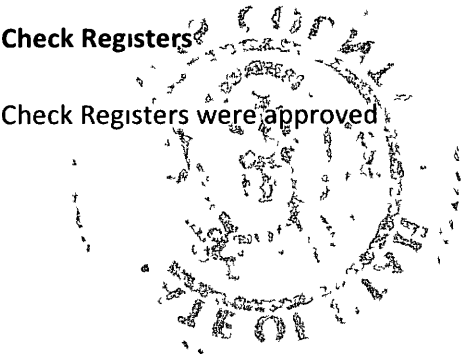
Under Auditor Adjustments corrections are five 2018 veteran exemption tax abatements

Motion to Approve Com Kamalu
Seconded Com Stevenson
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting Commissioner Stevenson seconded the motion All voted Aye

CONSENT
ITEMS

Check Registers



Motion to Approve Com Kamalu
Seconded Com Stevenson
All voted Aye

COMMISSION
COMMENTS

Commissioner Elliott attended Congressman Stewart’s town hall meeting last week It was an interesting experience for Commissioner Elliott and gave him the chance to interact with the public Last week he also attended the Farm Bureau’s meeting There are still a few farms in Davis County working to keep the heritage alive by finding niches to fill and adapting to changes around them Lastly, there are also two weeks left in the legislative session

Commissioner Kamalu also attended the Farm Bureau meeting, and she feels they are an amazing group of people and is grateful for what they provide to the community and environment Recently, she also attended a presentation given by a representative for the U S Census The census is a Constitutional mandate and the next one will take place in 2020 It gathers a lot of important data that brings federal money to states, counties, and cities This census will also be the first to offer an online response option, in addition to mailers and door-to-door data collection The reporting begins mid-March 2020 and continues through July The County will do what they can to encourage its citizens to participate

Commissioner Elliott invited other comments from the dais

Curtis Koch thanked the Commissioner for their consideration today during the public hearing He does this job because of the work he gets to do, not the pay, and appreciates the recognition that his position is very diverse and is two distinct offices combined, each with different statutory requirements

Clerk/Auditor

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MEETING
ADJOURNED

Commission meeting was adjourned at 10 53 a m

All publicly distributed materials associated with this meeting are noted as follows

- A1-A2 Agenda
- B Notice of Public Hearing
- C 2019 Budget Amendments

Minutes prepared by

Jessy Turner

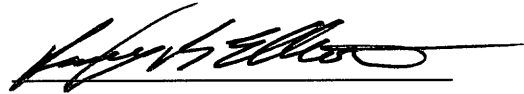
Deputy Clerk/Auditor

Minutes approved on

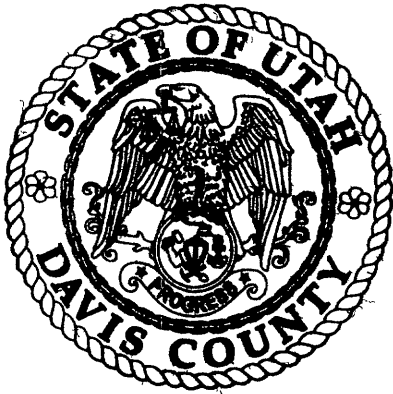
3/26/19



Curtis Koch
Clerk/Auditor



Randy B Elliott
Commission Chair



NOTICE OF TELEPHONIC MEETING OF THE BOARD OF DAVIS COUNTY COMMISSIONERS

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Telephonic Commission Meeting at the Davis County Administration Building, 61 South Main, Suite 303 in Farmington, Utah, commencing at **10.00 AM on Tuesday, February 26, 2019**

OPENING:

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- February Employee Service Awards
- Notice of cancelation of March 5, 2019 Meeting of the Board of Davis County Commissioners

PUBLIC COMMENTS (3 Minutes per Person)

PUBLIC HEARING

Pursuant to 17-16-14 of the Utah Code Annotated, notice is hereby given that the Davis County Legislative Body desires to change existing salaries of the Davis County Clerk/Auditor and Davis County Attorney

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting

Consideration of approval by resolution to change existing salaries of the Davis County Clerk/Auditor and Davis County Attorney

BUSINESS AND ACTION ITEMS

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presenting

Termination of contract with Integrated Voting Solutions (n/a)

Mike Moake, Davis County Legacy Events Center Marketing, presenting

Agreement with Academy West, Inc – space rental for Regional Women Gymnastics Meet in 2020 (receivable)

Agreement with Academy West, Inc – space rental for Regional Women Gymnastics Meet in 2021 (receivable)

Dave Hansen, Davis County Legacy Events Center Director, presenting

Summary list of agreements (23) for space rentals at the Legacy Events Center (receivable)

Jennifer Nicolas, Davis County Justice Court, presenting

Agreement with Secure Instant Payments, LLC – billing services (payable)

Agreement with Secure Instant Payments, LLC – payment processing (payable)

Susan Poulsen, Chief Deputy, Davis County Sheriff's Office, presenting

Amendment to interlocal cooperation agreement with Board of Education of Davis School District – closed caption security camera access to Davis County Government (n/a)

Curtis Koch, Davis County Clerk/Auditor, presenting

Rescind agreement 2019-26 and replace with agreement with USU Extension Services – additional budget item and inclusion of County in-kind contributions to 2019 funding to provide cooperative extension services in Davis County (payable)

Request approval of Ethics and Fraud Hotline Policy Section #1100

BOARD OF EQUALIZATION

Property Tax Register

CONSENT ITEMS

- Check Registers

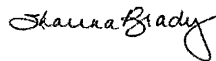
COMMISSIONER COMMENTS

CLOSED SESSION

Motion to adjourn to closed session, if necessary, for reasons permitted under UCA 52-4-205

Action taken, if any, regarding matters discussed in closed session

February 25, 2019



By Shauna Brady
Davis County Commission Office

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Commission Office, at 801-451-3200 prior to the meeting

Budget Adoption Notice:

NOTICE OF PUBLIC HEARING

Pursuant to 17-16-14 of the Utah Code Annotated, notice is hereby given that the Davis County Legislative body desires to change existing salaries of the Davis County Clerk/Auditor and Davis County Attorney

Pursuant to 17-36-12 and 17-36-13 of the Utah Code Annotated, the Davis County Commission has scheduled Tuesday, February 26th, 2019 at 10 00 am at the Davis County Administration Building, room 303 (61 South Main Street) in Farmington, Utah to hold a public hearing for open discussion related to the proposed changes to existing salaries

All interested persons are invited to attend

Curtis Koch

Davis County Clerk / Auditor

February 26, 2019 Resolution & Budget Opening Items

Fund/Dept.	Rev/Exp	Account #	Account Name	Increase	Decrease	Reason
FUND 10						
Clerk/Auditor	E	10-4141-110	Payroll	\$ 21,830		Salary Adjustment - Clerk Auditor
Clerk/Auditor	E	10-4141-130	Benefits	\$ 6,500		Salary Adjustment - Clerk Auditor
Attorney	E	10-4145-110	Payroll	\$ 10,175		Salary Adjustment - County Attorney
Attorney	E	10-4145-130	Benefits	\$ 3,000		Salary Adjustment - County Attorney
Non-Departmental	E	10-4150-110	Payroll	\$ 32,005		Budgeted Wages for Elected Officials Wage Analysis
Non-Departmental	E	10-4150-130	Benefits	\$ 9,500		Budgeted Wages for Elected Officials Wage Analysis

Net Increase of Expenses \$ -
 Net Increase of Revenue \$ -

NET (USE OF) / CONTRIBUTION TO FUND BALANCE

USE OF FUND BALANCE		
Total Increase of Expenses*	\$ -	Fund 10 - New Spending and Previous Year Appropriation
Total Increase of Revenue*	\$ -	
Net Effect on Total Fund Bal	\$ -	
*Net of interfund activity		
	\$ -	Total Increase/(Decrease) in Fund Balance

Resolution

Utah Code Annotated 17-36-26 (2014), 17-36-24 (1975) and 17-36-23 1975 as amended Passed and approved this _____, with Commissioners Randy B Elliott _____, Lorene Miner Kamalu _____, and Bob J Stevenson _____ all voting as documented herein above

Board of Commissioners

Attest

Clerk/Auditor _____

Chairperson _____